

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

A. Call to Order

President Stevinson called the meeting to order at 7:33 p.m.

B. Open Public Meeting Notice

In compliance with the "Open Public Meeting Act of the State of New Jersey" adequate notice of this meeting of the Board of Education of the Township of Bedminster was provided in the following manner: On December 4, 2020, adequate written notice of this meeting was posted at the bulletin board in the Township Clerk's Office at the Bedminster Township Municipal Building and the Main Office of the Bedminster Township School, mailed to The Courier News, The Bernardsville News, and to all subscribers, and filed with the Township Clerk. Tonight's meeting will be held remotely, with a call in option, and will offer the opportunity for public comment. Please see the District's website home page for information on how the public may participate.

Ernie Turner read the open public meeting notice.

C. Pledge of Allegiance

Ernie Turner led the Pledge of Allegiance.

D. Roll Call

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

E. Executive Session – 6:30 p.m.

- ❖ HIB #143, Personnel

Open Public Meeting @ 7:30 p.m.

F. Superintendent's Report

- BHS 234, BTS 486, virtual: 175 to 164 for MP3
- School Safety Data HIB submission reporting period 1 report update
- immunization records, screen time
- Maureen Stanford remembrance
- Thx McCools Ice Cream & Frozen Yogurt
- Thx to our custodial staff & Maschio's food service lunch
- I&RS, Providing FAPE, implementing IEPs
- School Family Partnership Series
- New hires, "Pie the Principal" Food Drive, 504 efforts
- Health and Safety: NJDOH and CDC recommendations, contact tracing, vaccination efforts
- NJ Immunization Information System vaccination site - on hold
- Standardized testing: ACCESS, DLM & NJSLA
- Pie the Principal video -The Swan Snapshot, Principal's Character Lunch Award
- Kindergarten students and in-person learning
- Recognize Gr. 8: Yearbooks, mural, community service
- February [10-12] Virtual Parent Teacher Conferences
- Recess coming in MP3 & thanks PTO: KanJam & CornHole
- SEL Wellness highlight - Dr. Omega & students live interview sessions
- SEL Wellness highlights: The Great Kindness Challenge w/o 1/25, Wellness Week 3/22, Asthma and Allergy Awareness Week 5/3
- Read Across America Tuesday, March 2

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

- EO 214
- child’s symptoms each morning & attendance
- Reminder: For MP3 Cohort A&B alternate Wed, early dismissal
- Welcome, Mr. Stephen Calulo, BTS BoE. Jan BoE Recognition Month. Here’s to a great 2021

Business Administrator’s Report

Annual Audit Presentation- Valerie Dolan Nisivoccia

- Howard Wolkow - question on target for long term spending plans roof and tuition
- Suzie Stevinson - should we spend the money sooner rather than later
- Tom Casey - question our financial profile in good condition - much better financial shape than some of our peers

President’s Report

- Thanks to everyone at Bedminster School for all their hard work. We are all doing a pretty good job. Looking forward to continuing to do so in 2021.

G. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda items only. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. As tonight’s meeting is being held virtually, please see the directions on our District’s website which specify the manner in which questions and comments may be communicated to the BoE.

- No comments

H. Approval of Minutes

Move that the Bedminster Township Board of Education upon the recommendation of the Superintendent approve the minutes of the following meetings:

- January 5, 2021 Re-Organizational Regular Meeting Minutes
- December 17, 2020 Executive Session Minutes
- December 17, 2020 Regular Meeting Minutes

Motion to approve **Items H.** moved by Mr. Wolkow, seconded by Ms. Nathans

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Abstain from December meeting	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

I. Task Groups

- Negotiations Committee – Jeff Reaves
 - No report
- Somerset Hills School District – Sarah Nathans
 - Board meeting next week
 - Finance committee and community relations committee
 - 8 applications for 1 empty Board seat
 - Heather Santoro new president
- Wellness Committee - Sonia Marto
 - Preparing for Wellness Week: March 22-26

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

- o Preparing for Asthma and Allergy Awareness Week: May 3-7
- Technology Committee - Thomas Casey
 - o No meeting - next meeting February 3rd
- Security/Safety Ad Hoc - Giovanna Lamiera
 - o No report
- Child Care - Jennifer Johansson
 - o No meetings

Delegate/Representative Appointments

- New Jersey School Boards Association - Tom Casey
 - o No report
- Somerset Hills Municipal Alliance
 - o President Stevinson read email from Somerset Hills Municipal Alliance
- PTO – Giovanna Lamiera
 - o Reported on bank account
 - o Mailing for Spring Fling - tentative date April 30, 2021
 - o Join PTO
 - o Presentation by Ms. Skiba and Dr. Puglia on Google Classroom and LaunchPad
 - o Next meeting February 9th - 7pm virtual
 - o Spring Fling may be virtual per Marissa Nolfi

BUSINESS

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

Shared Service Custodial Agreement

J.1 a custodial shared services agreement with the Township of Bedminster effective January 1, 2021 through December 31, 2021.

Statement of Assurance

J.2 the School Safety and Security Plan Annual Review statement of assurance.

Policies

J.3 the **first reading** of the following policies:

Number	Description	Action
P2464	Gifted and Talented Students (M)	R

J.4 the **first reading** of the following regulation:

Number	Description	Action
R2464	Gifted and Talented Students (M)	R

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

Waiver of Requirements Special Education Medicare Initiative (SEMI) Program

J.5 the following resolution:

WHEREAS, N.J.A.C. 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district's participation in the Special Education Medicare Initiative (SEMI) Program for the 2021-2022 school year, and

WHEREAS, the Bedminster Township Board of Education desires to apply for this waiver due to the fact that it projects having fewer than (40) Medicaid eligible classified students.

NOW, THEREFORE BE IT RESOLVED, that the Bedminster Township Board of Education hereby authorizes the Superintendent to submit to the Executive County Superintendent of Schools in the County of Somerset an appropriate waiver of the requirements of N.J.A.C. 6A:23A-5.3 for the 2021-2022 school year.

School Board Recognition Month

J.6 the following resolution:

WHEREAS, the New Jersey School Boards Association has declared January 2021 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, the Bedminster Board of Education is one of more than 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, the Bedminster Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for schools; and

NOW, THEREFORE, BE IT RESOLVED, that the Bedminster Board of Education, does hereby recognize the services of local school board members throughout New Jersey as

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

we join communities statewide in observing January 2021 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, that the Bedminster Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children’s education.

Auditing Services

- J.7 a contract with Scott Clelland, CPA of Wiss & Company LLP, to conduct an audit calculation of the A41, A42 and Resource tuition for the 2019-2020 school year at Bernards High School at the total cost of \$7,500.00 which will be equally split by the Somerset Hills School District and the Bedminster Township School District.
- J.8 the Learning Tree Multicultural/Multilingual Evaluation and Consulting, Inc. to provide bilingual services as needed per the following rate(s):

Language	Learning Evaluation	Speech/Language Evaluation	Psychological Evaluation	Social History Evaluation
Other Languages	\$800	\$800	\$800	\$800
Spanish	\$750	\$750	\$750	\$750
CST Conference	\$120 per hour			

Updated 2020-2021 Calendar

- J.9 the updated 2020-2021 school calendar.
- J.10 designate March 22, 2021 through March 26, 2021 as Wellness Week and May 3, 2021 through May 7, 2021 as Asthma and Allergy Awareness Week.
- J.11 the Emergency SSO Food Service Management Company Breakfast Cost Reimbursable Contract with Maschio’s Food Services Inc. for the 2020-2021 school year.
- J.12 approve the tuition agreement between the parents of student #271199 and Bedminster Township School in the amount of \$8,826.80 for the rest of the 2020-2021 school year.
- J.** agenda items J.1 through J.12

Motion to approve **Items J.** moved by Ms. Marto, seconded by Ms. Stevinson
Motion carried as follows: Yes: (9); No: (0); Abstain: (0)

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

FINANCE

Finance & Facilities Committee Report - Howard Wolkow

- Meeting Tuesday, January 19th - tiling about six rooms per year - assessing painting high traffic areas - budget season started - NJSBA ethics training March 18, 2021

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

2020-2021 Financial Reports

- K.1 the Report of the Secretary for December 2020 submitted for Board review. As required by N.J.A.C. 6A:23-A-16.10(c)(3), the Business Administrator/Board Secretary, certifies that no line item account has been over expended and that sufficient funds are available to meet the District's financial obligations this fiscal year.

The recommendation that the Secretary's Report for December 2020 be accepted and filed, and the Board of Education hereby certifies that no major account has been over expended in violation of N.J.A.C. 6A:23A-16.10(c)(4) and that sufficient funds are available to meet the District's financial obligations for the remainder of the 2020-2021 fiscal year.

It is recommended that the Treasurer's Report for December 2020 be accepted and filed.

2020-2021 Invoices-General Agency Account

- K.2 invoices presented for payment totaling \$1,518,840.96 from the General Agency Account from December 18, 2020 through January 21, 2021.

Fund	Amount
(10) General Fund	\$1,467,643.13
(12) Capital Outlay	\$8,600.00
(20) Special Revenue	\$42,597.83
(30) Capital Projects	-0-
(40) Debt Services	-0-
Total	\$1,518,840.96

2020-2021 Invoices-Student Activities Account

- K.3 invoices presented for payment totaling \$0.00 from the Student Activities Account from December 18, 2020 through January 16, 2021.

2020-2021 Invoices-Food Service Account

- K.4 invoices presented for payment totaling \$8,675.54 from the Food Service Account from December 18, 2020 through January 16, 2021.

2020-2021 Transfers

- K.5 transfers for the 2020-2021 school year totaling \$69,733.00 from December 18, 2020 through January 16, 2021.

Acceptance of FY2020 Audit and Comprehensive Annual Financial Report (CAFR)

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

K.6 the following resolution:

WHEREAS, the Bedminster Township School Board of Education engaged the firm Nisivoccia, LLP to conduct a yearly audit of the District's financial reports; and

WHEREAS, the firm audited these records for the 2019-2020 school year; and

WHEREAS, the auditor has submitted a full report of the audit to the Board; and

WHEREAS, no recommendations were reported;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Education of the Township of Bedminster, does hereby accept and place on file the 2019-2020 Annual Audit Report of the records and report of examination of the financial statements for the year ending June 30, 2020, as submitted by the firm Nisivoccia and Company, LLP.

BE IT FURTHER RESOLVED, that the Board Secretary be directed to file the necessary reports with the State Department of Education and that a copy of the summary audit be appended to and become part of these minutes.

K. agenda items K.1 through K.6

Motion to approve **Items K.** moved by Ms. Lamiera, seconded by Mr. Reaves

Motion carried as follows: Yes: (9); No: (0); Abstain: (0)

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

PERSONNEL & PROGRAMS

Programs & Personnel Committee Report– Jennifer Johansson

- Meeting January 19th - review all L. items - discussed a little extra money for ELA, Sciences, World Language materials with this year's money - elementary Math teachers still looking on new Math program - Technology replenishing more devices - Grades K-2 master schedule being worked on with master scheduler

Move that the Bedminster Township Board of Education, upon the recommendation of the Superintendent, approve:

HIB Report

L.1 the following resolution:

RESOLVED, that the Bedminster BOE accept the determination and consequences recommended by the Superintendent for Harassment, Intimidation, and Bullying case #143.

Payment Unused Days

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

- L.2 Jo-Anne Magyar to receive \$10,283.10 for payment of unused sick and vacation days at the following per diem rate upon her retirement on or after December 31, 2020 per the terms and conditions of the applicable employment contract:

Sick Days	Vacation Days
40 days @\$38.50 = \$1,540.00	10 days @\$279.31 = \$2,793.10
59.5 days @\$100.00 = \$5,950.00	

- L.3 Donna Perry to receive \$8,032.50 for payment of unused sick days upon her retirement on or after December 31, 2020 per the terms and conditions of the applicable employment contract.

Paraprofessional SOA

- L.4 the Statement of Assurance (SOA) regarding the use of the Paraprofessional Staff for the 2020-2021 school year.

HIB Grade

- L.5 the SSDS/HIB Grade ITP submission for reporting period 1 data collection dates of incidents, trainings, and programs for July 1, 2020 through December 31, 2020.

Title/Job Descriptions

- L.6 the update of the following position(s) and job descriptions:

Director of Student Services - job description
Elementary School Principal - title and job description
Middle School Principal - title and job description
Executive Assistant to the Superintendent and School Principals - title and job description

- L.7 the abolishment of the following title(s) and job descriptions:

Principal
Secretary to the Principal and Vice Principal/Curriculum Supervisor

New Hires

- L.8 Walter Miklewicz as a Custodian at the annual salary of \$35,000.00 (prorated) effective on or about February 1, 2021 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.
- L.9 Carly Brantner as a Special Education Teacher at the annual salary of \$28,062.50 (prorated) effective on or about January 25, 2021 through on or about June 22, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.
- L.10 Stephanie Albiani as a 4th Grade Leave Position at the annual salary of \$63,425.00, MA Step 1

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

(prorated) effective on or about February 12, 2021 through on or about June 30, 2021, per the provisions of the Bedminster Education Association contract in effect from July 1, 2020 through June 30, 2023, and pursuant to a successful clearance of P.L. 2018, c.5.

PD/Workshops

L.11 staff for the workshops listed:

NAME	DATE	TITLE	COST
Ed Billings	4/10/2021	Code Compliance Update; Webex	\$144.00 Registration; \$0 Mileage
Kali Cannizzaro	1/22/2021	LDA Science to Practice Virtual Conference	\$175.00 Registration; \$0 Mileage

Special Education Programming

L.12 Alternatives, Inc./Bridges to Employment (BTE) to provide a final vocational report of the results and recommendations to the school at a flat rate of \$1,500.00

L.13 Bedminster Township School District organization chart.

Leave of Absence

L.14 a leave of absence for employee# 24976458 for 12 weeks of FMLA for Serious Condition of Employee, for the remainder of the 12 week period effective January 4, 2021.

L.15 a leave of absence for employee number #21731773 effective January 4, 2021 through June 30, 2021.

L.16 go into Executive Session at 6:30pm at the next regularly scheduled meeting of the Board on February 18, 2021.

L. agenda item L.1 through L.16

Motion to approve **Items L.** moved by Ms. Lamiera, seconded by Mr. Reaves

Motion carried as follows: Yes: (9); No: (0); Abstain: (0)

Yes	Mr. Calulo	Yes	Ms. Lamiera	Yes	Mr. Reaves
Yes	Mr. Casey	Yes	Ms. Marto	Yes	Mr. Wolkow
Yes	Ms. Johansson	Yes	Ms. Nathans	Yes	Ms. Stevinson

M. Public Questions/Comments

Please note that this segment will be limited to thirty (30) minutes. At this point in the meeting, comments from the public will be open to agenda and non-agenda items. Each person is kindly requested to limit their remarks to three (3) minutes. As per Board Policy, all participants must preface comments by first stating his/her name, place of residence, and group affiliation, if appropriate. Any written statements are to be provided to the Board Secretary, in advance of the Board Meeting, prior to the statement being read at a Board Meeting. See guidance under section G. of this agenda for commenting remotely.

- Howard Wolkow - Black River commissioner - Patriots Path for Boy Scouts of America - scouting is out there - Cub Scout pack in town which is active
- Jeff Reaves - UPS driver, Kevin Walsh passed away two weeks ago. He was an awesome guy. He will be missed.

**BEDMINSTER BOARD OF EDUCATION
REGULAR MEETING MINUTES
January 21, 2021
7:30 p.m**

N. Adjournment

Motion to adjourn the Public Session at 8:48 p.m. moved by Ms. Johansson, seconded by Mr. Reaves
Carried as follows: Yes: (9); No: (0); Abstain: (0)

NEXT MEETING(S) SCHEDULED FOR:

**February 18, 2021
EXECUTIVE SESSION 6:30 PM
OPEN PUBLIC MEETING 7:30 PM**

Respectfully submitted,

Eulalia Gillis
Board Secretary